

Guide rates only — confirmed following a free consultation • All services optional and can be tailored to your needs

At CFA Accountants, we don't believe in one-size-fits-all. Every ambitious business is unique, and so is our pricing. Because all of our service lines are completely optional, your final fee is always bespoke and tailored entirely to your current stage and future goals. The four packages below show how monthly costs typically build as a business grows.

### Basic — £96/month

Newly formed small company, client maintains own bookkeeping records, single director

Service	Monthly Fee
Annual Accounts & Corporation Tax Return (client maintains records)	£50.00
Director Only Payroll + 1 Employee	£15.00
Basic Self Assessment (1 Director — salary & dividends)	£12.00
Company Secretarial Work	£13.00
Confirmation Statement Filing	£6.00
<b>Package Total</b>	<b>£96.00</b>

### Startup — £155/month

New limited company, now VAT-registered, 2–5 employees, auto-enrolment applies

Service	Monthly Fee
Annual Accounts & Corporation Tax (up to £250k) — band increase from Basic	£60.00
Digital VAT Returns (up to £250k turnover) — new, now VAT-registered	£30.00
Payroll Monthly (2–5 employees) — band increase from Basic	£28.00
Pension Filing — new, auto-enrolment now applies	£6.00
Self Assessment (1 Director)	£12.00
Company Secretarial Work	£13.00
Confirmation Statement Filing	£6.00
<b>Package Total</b>	<b>£155.00</b>

## Scale-up — £356/month

MOST POPULAR

Growing SME, 6–10 employees, 2 directors, CFA now maintains bookkeeping records

Service	Monthly Fee
Annual Accounts & Corporation Tax (£250k–£500k) — band increase	£100.00
Digital VAT Returns (£250k–£500k, review level) — band increase	£55.00
Payroll Monthly (6–10 employees) — band increase	£48.00
Pension Filing	£6.00
Directors' Tax Returns — 2 Directors — second director added	£24.00
Company Secretarial Work — more complex structure	£15.00
Confirmation Statement Filing	£6.00
Quarterly Management Accounts — new, performance visibility	£50.00
Bookkeeping (up to 100 transactions) — CFA now maintains records	£52.00
<b>Package Total</b>	<b>£356.00</b>

## Growth — £562/month

Established SME, 11–20 employees, 3 directors, £500k–£1m turnover, Outsourced FD support

Service	Monthly Fee
Annual Accounts & Corporation Tax (£500k–£1m) — band increase	£163.00
Digital VAT Returns (£500k+ turnover) — bespoke band, confirm before quoting	£64.00
Payroll Monthly (11–20 employees) — band increase	£76.00
Pension Filing	£6.00
Directors' Tax Returns — 3 Directors — third director added	£36.00
Company Secretarial Work — larger director/shareholder structure	£18.00
Confirmation Statement Filing	£6.00
Quarterly Management Accounts — increased scope	£60.00
Bookkeeping (up to 100 transactions) — may need re-banding, see notes	£52.00
Outsourced FD Support (~1 hr/month) — priced from day rate	£81.00
<b>Package Total</b>	<b>£562.00</b>

### Notes

1. Every quote is confirmed following a free consultation and tailored to the client.
2. Software and subscription costs (e.g. Xero, Dext) are not included and are billed separately at actual cost.
3. The Bookkeeping allowance in Growth is capped at 100 transactions/month; a business at this turnover may require re-banding.
4. All fees are guide rates only and may be reviewed where transaction volumes or complexity differ from the example shown.